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## ADMISSIONS POLICY 2025

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***Date:*** March 2024

***Policy Review Cycle:*** Annually

***Review Assigned to:*** Conyers Local Governing Body

All governing bodies are required by Section 37 of the Children and Families Act 2014 to admit to the school a child with an Education, Health and Care (EHC) Plan that names the school. This is not an oversubscription criterion. This relates only to children who have undergone statutory assessment and for whom a final EHC Plan has been issued. Where there are more applications for a school than there are places available, places will be allocated in order using the oversubscription criteria.

<b>CRITERIA (In priority order)</b>	<b>EXPLANATORY NOTES</b>
1. Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have	

<p>3. Pupils who have a brother or sister permanently living at the same address, who are still at the school when the pupil begins. This criteria only applies to siblings who are of compulsory school age, not younger siblings who attend a nursery setting attached to a school (primary applications only).</p>	<p>A brother or sister is defined as a brother, sister, stepbrother, stepsister, adopted brother or sister, or children of partners who are permanently living at the same address as a family unit. In all cases, the parent who receives the Child Benefit for those children must permanently live at that address with the children.</p> <p>We will consider brothers or sisters who live in separate households because the parents are separated and have shared responsibility for the children under conditions covering exceptional social or medical reasons. This does not include separate families living together in the same property.</p> <p>If there are other family situations where there are different carers such as aunts, uncles or grandparents, each case will be considered individually.</p> <p><b><u>Siblings in Sixth Form</u></b></p> <p>If a parent applies for a place in Year 7 at Conyers School and at the same time applies for a place in sixth form for an older child who has not previously attended Conyers School, even if the older child is offered a place, this will not be classed as a sibling link. If you have a child who is attending Conyers Sixth Form and will still be there when a younger brother or sister starts in the same school, this will be classed as a sibling link. If the older child is in Year 11 at Conyers School and is transferring to sixth form (meeting the entry requirements) when the younger brother or sister starts at the school, this will be classed as a sibling link.</p>
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4. Pupils permanently resident (the address at which the child is registered for child benefit), who expresses a preference for that school (proof of address may be required) within the admission zone who have returned a Common Application Form by the closing date (31 October for secondary applications and 15 January for primary

